

## **Job Description: Class Teacher**

**Job Title: Class Teacher (KS1) Y2**

**Salary Scale: Main scale**

**Hours/week: Fixed Term until 31/08/2019**

**Qualified teacher – 2.5 days**

The Class Teacher will:

- Teach a class of KS1 pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- Ensure that the current national conditions of employment for school teachers are met.

### **Duties:**

The Class Teacher will:

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Head teacher and staff;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- Report to parents on the development, progress and attainment of pupils;
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance.

## Person Specification: Class Teacher

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development.
<b>Experience</b>	<p>The Class Teacher should have experience of:</p> <ul style="list-style-type: none"> <li>• Teaching at Key Stage 1</li> <li>• Working in partnership with parents.</li> <li>• Experience of delivering a comprehensive, systematic approach to Phonics.</li> <li>• Managing the transition of pupils from EYFS to KS1.</li> </ul>	<p>In addition, the Class Teacher might have experience of:</p> <ul style="list-style-type: none"> <li>• Teaching across the whole Primary age range.</li> <li>• Working with Statemented Children and those with SEN</li> <li>• Previous experience of planning and preparing for KS1 SATs</li> </ul>
<b>Knowledge and understanding</b>	<p>The Class Teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> <li>• Statutory National Curriculum requirements at the appropriate key stage;</li> <li>• The monitoring, assessment, recording and reporting of pupils' progress;</li> </ul>	<p>In addition, the Class Teacher might also have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• Knowledge/experience of creative curriculum</li> <li>• Knowledge/experience of assessment for learning.</li> <li>• Knowledge/experience of using APP</li> </ul>

	<ul style="list-style-type: none"> <li>• The statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>• The positive links necessary within school and with all its stakeholders;</li> <li>• effective teaching and learning styles.</li> </ul>	
<b>Skills</b>	<p>The Class Teacher will be able to:</p> <ul style="list-style-type: none"> <li>• Promote the school's aims positively, and use effective strategies to monitor motivation and morale;</li> <li>• Develop good personal relationships within a team;</li> <li>• Establish and develop close relationships with parents, governors and the community;</li> <li>• Communicate effectively (both orally and in writing) to a variety of audiences;</li> <li>• Create a happy, challenging and effective learning environment.</li> </ul>	<p>In addition, the Class Teacher might also be able to:</p> <ul style="list-style-type: none"> <li>• Develop strategies for creating community links.</li> <li>• Offer an after school club</li> </ul>
<b>Personal characteristics</b>	<p>Approachable  Committed  Empathetic  Enthusiastic  Organised  Patient  Resourceful  Good sense of humour</p>	