



Head Teacher: Mr. A. Mitchell

04 February 2022

Dear Candidate,

Thank you for your interest in our recent advert for an experienced Teaching Assistant.

The ability to work closely with the Class Teacher to develop personalised programmes of learning for the children will form a large part of the job. The ability to work independently of the teacher to deliver the programmes of work will also be a key factor in recruiting the appropriate candidate.

Ideally, we are looking for a qualified TA with past experience of supporting children on a 1:1 basis but also supporting other children within the class with additional needs. The ability to form a safe, secure and supportive relationship with the child whilst showing patience and understanding will be an essential requirement of the successful candidate.

In the first instance, this is a part time (15hrs) fixed term post until 31/08/2022. The post will be paid at Grade 5 (£21,166 - £22,462 - Actual = £7340-7790) Days of work will be Wednesday - Friday.

Please complete an attached application form along with a short (one side of A4) supporting letter to arrive at the school no later than 12pm on 14th February 2022. Please send applications by email to admin@glenfall.gloucs.sch.uk. Interviews will be held on Wednesday 9th March 2022. If you have not received an invitation to attend for interview by the 1st March 2022, please assume that you have not been successful on this occasion.

Yours sincerely,

A. H. Mitchell

Anthony Mitchell
Headteacher



Glenfall Community Primary School
Glenfall Way, Charlton Kings, Cheltenham, Gloucestershire GL52 6XZ